

Information Note for Participants
Fourteenth IRENA Council and related meetings, 28-29 November 2017

Meeting venue

The Council meeting will be held on 28 November and 29 November 2017 at the Sheraton Corniche Hotel.

Sheraton Abu Dhabi Hotel & Resort (Sheraton Corniche Hotel)

Corniche Road, Abu Dhabi
United Arab Emirates

Telephone +971 2 6773333
Fax +971 2 6725149
Reservations Office +971 2 6970206
Email sheraton.abudhabi@sheraton.com; ivan.lucic@sheraton.com

Registration and badges

Participants can register online between Sunday, 1st of October and Sunday, 5th of November 2017 at <https://council.irena.org/>.

Badges will be issued as follows:

- 27 November 2017, 8 am to 5 pm: Ground floor, IRENA Headquarters, Masdar City
- 28-29 November 2017, 8 am to 6 pm: Registration desk, ballroom foyer, Sheraton Corniche Hotel

Please wear your badge visibly at all times. Badges will be checked at the entrances to allow access to the meeting room.

Visa

A list of countries exempted from UAE visa requirements is available at this [link](#).

Delegates from countries that require a visa to enter the UAE and do not receive an entry visa upon arrival are requested to contact the UAE mission in their country or their Diplomatic Mission in the UAE and apply for a visa in good time before travelling. A list of UAE Missions abroad and Foreign Diplomatic Missions in the UAE is available at this [link](#).

Delegates from countries that do not have a UAE mission in their country or a Diplomatic Mission in the UAE should contact protocol@irena.org. A list of countries that should contact IRENA for visa support is available at this [link](#).

Passports must be valid for a minimum of 6 months after the entry date in the UAE. Passports having an expiration date prior to 26 May 2018 will not be accepted.

Interpretation

Simultaneous interpretation for Arabic, Chinese, English, French, Russian and Spanish will be provided during the Council meeting.

Meeting Documents

Sessional documents in English will be circulated ahead of the meeting.

Accommodation

The following IRENA preferential rate at the Sheraton Corniche Hotel is **valid until 12 November 2017** after which additional requests will be subject to room rate availability. Early booking of rooms is encouraged.

Classic Single Room at **615 AED**

- Rate is inclusive of 10% service charge and 6% tourism fee and 4% municipal taxes.
- Rate is per person per room per night.
- Rate is inclusive of buffet breakfast.
- Rate includes internet.

Please [click here](#) to book your hotel accommodation.

Lunch

Lunch will be provided during the Council meeting at the “Flavours” Restaurant located at the Sheraton Corniche Hotel. A light lunch will also be provided for participants at the side events.

Transportation

Taxis are available at the airports. Please see approximate rates below:

- Abu Dhabi International Airport to Sheraton Corniche Hotel, Abu Dhabi: approximately AED 100
- Dubai International Airport to Sheraton Corniche Hotel, Abu Dhabi: approximately AED 320

Contact

Should you require any assistance, please contact the Secretariat at secretariat@irena.org.